

## 2025 Supportive Housing Institute RFP Cover Sheet

Please use this cover sheet to provide project location information, contact information for the response to the RFP and to identify each member of your team. As a reminder, Institute teams must consist of at minimum a supportive service provider partner, a housing developer and owner partner, and a property management partner. Teams will be limited to 7 participants. **Each team must identify one team lead who will take responsibility for managing the team through the Institute process and be the primary contact for the team.** More details regarding requirements for each of these areas can be found in the RFP. Persons listed below are expected to be the individuals who will be attending the Institute sessions. Part of the selection process is based on the strength of your team members and their role in the organization. Changing team members after your team is selected may impact Institute eligibility.

### PROJECT INFORMATION:

#### Site Location

Please identify the city and county of preference for your proposed project. If you have more than one you are considering, list up to 3.

**Please list in order of priority the city/county of preference for your proposed project**


Please list specific sites you have in mind. If you have more than one you are considering, list up to 3.

**Please list in order of priority with address and indicate if you have site control. Site control is NOT a requirement.**


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**TEAM MEMBER AND RFP RESPONSE CONTACT INFORMATION:**

**Team Member Serving as Primary Contact for the Response to the RFP:**

Name:  
Title:  
Organization:  
Address:  
City, State, Zip Code:  
Phone:  
E-mail:

**Team Member 1**

Name:  
Title:  
Organization:  
Address:  
City, State, Zip Code:  
Phone:  
E-mail:

Team member is new to  
supportive housing/Institute

*Check the boxes for those items that apply:*

- Property Management Partner**
- Service Provider Partner**
- Developer**

- Owner**
- Other:\_\_\_\_\_**
- Team Lead (only 1 per team)**

**Team Member 2**

Name:  
Title:  
Organization:  
Address:  
City, State, Zip Code:  
Phone:  
E-mail:

Team Member is new to  
supportive housing/Institute

*Check the box for those items that apply:*

- Property Management Partner**
- Service Provider Partner**
- Developer**

- Owner**
- Other:\_\_\_\_\_**
- Team Lead (only 1 per team)**

**Team Member 3**

Name:  
Title:  
Organization:  
Address:  
City, State, Zip Code:  
Phone:  
E-mail:

Team member is new to  
supportive housing/Institute

*Check the box for those items that apply:*

**Property Management Partner**

**Owner**

**Service Provider Partner**

**Other:**\_\_\_\_\_

**Developer**

**Team Lead (only 1 per team)**

**Team Member 4**

Name:  
Title:  
Organization:  
Address:  
City, State, Zip Code:  
Phone:  
E-mail:

Team member is new to supportive  
housing/Institute

*Check the box for those items that apply:*

**Property Management Partner**

**Owner**

**Service Provider Partner**

**Other:**\_\_\_\_\_

**Developer**

**Team Lead (only 1 per team)**

**Team Member 5**

Name:  
Title:  
Organization:  
Address:  
City, State, Zip Code:  
Phone:  
E-mail:

Team member is new to  
supportive housing/Institute

*Check the boxes for those items that apply:*

**Property Management Partner**

**Owner**

**Service Provider Partner**

**Other:**\_\_\_\_\_

**Developer**

**Team Lead (only 1 per team)**

**Team Member 6**

Name:  
Title:  
Organization:  
Address:  
City, State, Zip Code:  
Phone:  
E-mail:

Team member is new to  
supportive housing/Institute

*Check the box for those items that apply:*

**Property Management Partner**

**Owner**

**Service Provider Partner**

**Other:**\_\_\_\_\_

**Developer**

**Team Lead (only 1 per team)**

**Team Member 7**

Name:  
Title:  
Organization:  
Address:  
City, State, Zip Code:  
Phone:  
E-mail:

Team member is new to  
supportive housing/Institute

*Check the box for those items that apply:*

**Property Management Partner**

**Owner**

**Service Provider Partner**

**Other:**\_\_\_\_\_

**Developer**

**Team Lead (only 1 per team)**