



2024 Georgia Supportive Housing Institute
Application for Individual Entities
PARTICIPANT/ORGANIZATION INFORMATION

The Georgia Supportive Housing Institute is the state’s inaugural endeavor that will bring together housing developers/owners, homeless service and healthcare providers, property managers and other sponsors to learn and navigate the process of developing supportive housing (SH) and more efficiently seek and obtain funding for projects by improving the planning, development, and initial project implementation.

Organizations looking to become housing developers, service providers and other project roles that are aligned with supportive housing are welcomed and encouraged to apply. **Contingent upon capacity, Individual Entity applicants will be matched with other entities (developers and/or providers) to form a conceptual team for the purposes of the Institute so that the respective Institute Team roles are represented, to include at minimum, a supportive housing service provider partner, a housing developer, and a property management partner.** Institute Teams will be limited to a maximum of six (6) Institute participants, or seven (7) participants, *if* including lived expertise representation, e.g. Peer Support Specialist or Community Collaborator. Individual Entities may apply without having identified all of their team members but must agree to work with Corporation for Supportive Housing (CSH) to identify partners or be matched. For more information, please see the Request for Applications (RFA).

The below form will be used to match various roles in order to form a conceptual team for purposes of the Institute. Individual or agency participants will be able to benefit from the team-based learning, networking, and project concept-building, but will not be eligible for the related development funding opportunities. Individual Entities and/or organizations will be evaluated based on their professional experience and capacity. As the entities may not have an established project concept, a case study will be provided for purposes of the working exercises to be completed during the Institute.

Please complete the information below for each staff or team member from the organization that is applying to attend the Institute.

NAME:	
TITLE:	
ORGANIZATION:	
ADDRESS:	
CITY, STATE, ZIP CODE:	
EMAIL:	
PHONE:	
ROLE:	
GEOGRAPHIC FOOTPRINT:	
<u>GA REGION/COUNTY</u>	

APPLICATION NARRATIVE

Please include a short narrative responding to each question listed below. The narrative may not exceed three (3) pages typed, not including prior charts and tables or application attachments. **All questions must be answered as a narrative summary, providing and referencing attachments is not sufficient (except where noted below).**

1. **Collaboration experience:** Provide a narrative of experience delivering affordable or supportive housing in your role (developer, property manager, or service provider). The service provider may demonstrate their experience in a non-housing setting. Each group must have experience in the role they are playing, although supportive housing experience specifically is not required. For those team members with experience with SH, describe the experience. For those team members without experience with SH, describe the commitment to Housing First and SH in the delivery of a prospective housing project. **(3 points)**
2. **Relevant Role(s) & Intent:** Describe your organization’s partnerships within the communities you serve and in what ways the mission aligns with supportive housing. Does the organization have partnerships with appropriate health and service providers, local government, your local public housing authority and other public systems (e.g., justice, health systems, homeless response systems [Continuum of Care], child welfare and/or others) who would help advance a supportive housing project and meet tenant needs? If so, please describe. **(2 points)**
3. **Promoting Equity:** Briefly describe how the organization promotes culturally specific/culturally responsive* programs and other equity measures for those served who are members of communities of color and other historically marginalized populations. Please attach any agreements with service organizations. **(3 points)**

Focus Populations: Please refer to the Request for Applications for a detailed description.

For the purposes of the Institute, all projects are required to include SH units to serve at least one or more populations to include [Chronically Homeless](#), as defined by HUD; Homeless, as defined by the [McKinney-Vento Homeless Assistance Act](#), Qualifying Populations under the [HOME-ARP Program](#), persons living with a disability or substance use disorder; other individuals who are experiencing or at risk of homelessness and institutionalization; and other populations listed in the RFA.

4. **Experience serving special populations:** Describe your organization’s experience serving the focus populations described above. Is working with these populations part of your organizational mission? (see list of focus populations in RFA). **(2 points)**
5. **Minority-led organizations:** Describe if your development team organizations meet the requirements of a Qualified Business (“QB”) as defined in the Georgia DCA Qualified Allocation Plan (“QAP”). Please describe based on the definitions provided below. **(3 points)**

Qualified Business (“QB”) is a certified minority-owned or woman-owned organization.

The following requirements must be met:

- The QB meets one of the following:
 - QB self-certifies as a minority-owned or woman-owned business (for-profit entities)
 - A majority of QB board members self-certify as a minority or woman (nonprofit entities)

- QB conducts business in housing or real estate, evidenced by the respective North American Industry Classification System (NAICS) Codes.
- QB is not a Related Party to an individual or entity that has sufficient experience to receive “Qualified” or “Qualified with Conditions” designations (*see Threshold Project Team Qualifications within Section XVIII of the QAP*).

6. **Organization Background:** Please submit each organization’s documents in an electronic format, where a PDF is preferred, along with your application. **(3 points)**

- **Mission Statement** (if applicable)
- **Letter of Interest** describing your goals for participation in the Institute
- **Letter of Recommendation** from a funding entity or other organization with whom the organization has previously partnered
- **Letters of Commitment** from the Executive Director or Chief Executive Officer for each organization

The letters should address the following items:

- a. Commitment to developing a supportive housing project through the initiative and fulfilling the primary role for which the organization is responsible.
- b. Capacity to dedicate time to the Institute; it is understood that some organizations may participate that are new to developing supportive housing and we want to ensure that appropriate staff time and capacity is dedicated to this initiative.
- c. Commitment to communicate with the board (non-profits) or executive leadership (for profits) throughout the process to ensure board and executive leadership support.
- d. Commitment for senior level staff and other staff as needed to participate in Institute sessions as described in the RFA and,
- e. Commitment to develop supportive housing that meets the requirements listed below:
 - Housing is permanent and affordable;
 - Tenants hold leases and acceptance of services is not a condition of occupancy;
 - Housing is based on the housing first model which includes eviction prevention and harm reduction strategies;
 - Comprehensive case management services are accessible by tenants where they live and, in a manner, designed to maximize tenant stability and self-sufficiency;
 - The supportive housing development must design tenant screening in a manner that ensures tenants are not screened out for having too little or no income, active or a history of substance use, a criminal record (with exceptions for program mandated restrictions), or a history of victimization (e.g. domestic violence, sexual assault or abuse).

7. **Geography/Region:** Please indicate where in the state of Georgia your organization is headquartered and what locations you serve. **(this question is not applicable for scoring)**

Total Eligible Points for Individual Entity Applicants: 16 points across all scoring categories.

(*) Refer to the Request for Applications (RFA) Addendum for definition and details.