



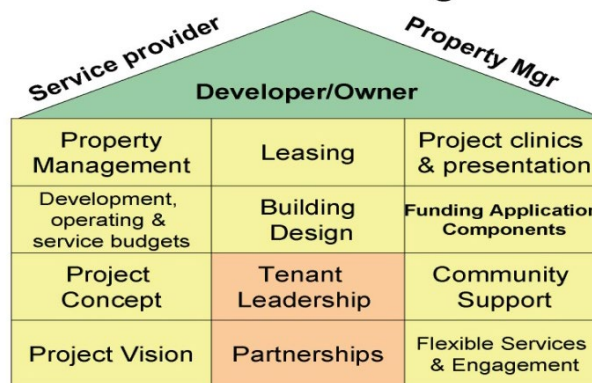
2022 - 2023 Supportive and Affordable Housing Institute Request for Applications

CSH is excited to announce its sixth Supportive and Affordable Housing Institute (“The Institute”) in Connecticut. **In collaboration with CT Department of Housing (DoH)**, the 2022-2023 Institute will help supportive housing partners learn how to navigate the complex process of developing housing with support services and reduce the time it takes to obtain funding for supportive housing by improving the planning and development process. The Institute will have a primary focus of accelerating the pipeline of affordable and supportive housing projects seeking funding from the DoH and Connecticut Housing Finance Authority (CHFA) by building the capacity of housing developers and service providers to serve high needs populations in Connecticut. Acceptance into the Institute is competitive. In order for CSH and its partners to provide an appropriate level of technical assistance, the 2022-2023 Institute will be limited in number.

The CSH Supportive Housing Institute has a strong track record across the country, with graduates experiencing an 80% success rate in bringing projects into operation. The Institute will provide targeted training, technical assistance, and pre-development financing (subject to availability) to both new and experienced development teams. Teams receive over 60 hours of training including individualized technical assistance and resources to assist in completing their project. Experts from across the country will provide insight on development, financing, working with tenants, asset management, and operations.

The 2022-2023 Institute is made possible by the Connecticut Department of Housing.

The Institute Building Blocks



About CSH

CSH has been the national leader in supportive housing for over 25 years. We have worked in 47 states to help create stable, permanent homes for individuals and families. This housing has transformed the lives of over 200,000 people who once lived in abject poverty, on our streets, or in institutions. A nonprofit Community Development Financial Institution (CDFI), CSH has earned a reputation as a highly effective, financially stable organization with strong partnerships across government, community organizations, foundations, and financial institutions. Our loans and grants totaling over \$600 M have been instrumental in developing supportive housing in every corner of the country. Through our resources and knowledge, CSH is advancing innovative solutions that use housing as a platform for services to improve lives, maximize public resources, build healthy communities and break the cycle of intergenerational poverty. Visit us at csh.org to learn more.

Institute Benefits

Upon completion, participants in the Institute will have:

- A detailed, individualized supportive housing plan for a project that can be used to apply for funding from multiple sources or move the project closer to construction;
- Access to financial resources from the Department of Housing;
- Improved skills to operate existing supportive housing and develop new projects serving people who experience multiple barriers to housing;
- New and improved skills to operate integrated supportive housing;
- A strong, effective development, property management and service team that leverages the strengths of each team member;
- A powerful network of peers and experts to assist in project development and to trouble-shoot problems; and,
- Ongoing technical assistance from CSH.

Institute Deliverables

In the course of the Supportive Housing Institute, teams will work to develop individual supportive housing project plans. Among the expected team deliverables are:

- Memorandum of Understanding among members of the supportive housing development team, outlining the roles and responsibilities of each partner;
- Community support plan;
- Detailed service delivery plan for specific target populations with specific focus on service delivery for high needs populations;
- Outreach, Engagement and Tenant selection plans;
- Management plan;
- Operating policies and protocols between services provider and property manager;
- Project capital, operating, and service budgets; and
- Feasibility analysis for potential housing site, if identified.

Target Populations

There are many different vulnerable populations that benefit from supportive housing; including but not limited to individuals and families experiencing homelessness.

Eligible Teams

Eligible teams must include, at a minimum, a designated team leader, a housing development/owner partner or development consultant, a supportive service provider partner, and a property management partner. The designated team leader may be the development/owner or service provider. **Some or all of these team members may be employed by the same organization, provided that they have the professional expertise to fill those roles.**

Teams are invited to bring three to six members to each Institute session. Additional team members may include, but are not limited to local city development staff, local housing authority staff, development or other consultants, and individuals with lived expertise. Applicants **may apply without having identified all of their team members but must agree to work with the Connecticut Department of Housing and Corporation for Supportive Housing (CSH) to identify these partners.**

To be eligible for the Institute, developers and service providers must be able to commit to attending all training sessions offered (see training timeline); and, commit to taking the project concept from idea to completion with the goal of having supportive housing units placed in service. Property managers and other team members will be asked to attend specific sessions pertaining to their expertise.

Eligible Supportive Housing Projects

The Supportive Housing Institute is specifically designed to support the creation of housing where:

- Housing is permanent and affordable, where tenants hold leases and where acceptance of services is not a condition of occupancy; and
- Comprehensive case management services are accessible by tenants where they live and in a manner designed to maximize tenant stability and self-sufficiency.

In evaluating applications for the Institute, priority will be given to projects that have site control and are anticipated to be under construction within 18 months.

Selection

In order for CSH and its partners to provide an appropriate level of technical assistance, the 2022-2023 Institute will be limited in number. Selection is a competitive process. Applicants must take care in responding to all requirements of the applications.

It is critical that each team be represented by key management staff at all sessions. Training sessions will consist of approximately 60 hours in one- and two-day sessions over 10 months.

CSH Curriculum and Timeline

Timeline/Location

All sessions will be held at the CT Nonprofit Center, 75 Charter Oak Avenue, Hartford, CT, 06106. CSH is dedicated to hosting all in-person events in a safe and productive environment, and will follow CDC guidelines. Should the situation require switching to virtual events, we will contact the cohort with information regarding the revised schedule and training logistics.

DATES	TOPICS
Day 1 June 7, 2022	Introduction to the Institute and Supportive Housing 101
Day 2 July 26, 2022	Project Teams, Concept and Strategy
Day 3 Sept. 13, 2022	Roles, Involving Tenants, Community Support
Day 4 Sept. 20, 2022	Designing your Project
Day 5 Oct. 18, 2022	Service Planning: Service Coordination and Models in Supportive Housing
Day 6 Nov. 8, 2022	Housing Budgets and Supportive Housing Budgets: Services and Operating
Day 7 Nov. 15, 2022	Supportive Housing Budgets: Development and Capital
Day 8 Jan. 17, 2023	Asset Management vs. Property Management
Day 9 Feb. 7, 2023	Rent-up and First-Year Issues
Day 10 Feb. 28, 2023	Final Presentations

TOPICS AND DATES MAY CHANGE BASED ON FINAL TEAM SELECTION.

Application Instructions

Application Deadline: Friday, May 13, 2022 by 5pm

The Application Review Team will evaluate all proposals and notify applicants of their selection by May 18, 2022. Submission of an application represents a commitment for the team to attend all Institute sessions. The application must be completed in its entirety.

Submission: Submit an electronic copy of the application and the attachments in PDF form to CSH by email to: alyssa.languth@csh.org

Questions: If you have questions, please contact Alyssa Languth or John Dunne.

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