**Naloxone/ Narcan Use by Outreach Teams Policy**

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| **Naloxone Use by Outreach Teams Policy** |
| **POLICY** | Naloxone/ NARCAN storage, administration and reporting  |
| **PURPOSE** | To ensure clear steps with administration of Naloxone/ NARCAN for contracted outreach teams. |
| **PROCEDURE** | 1. All outreach workers should complete the Naloxone Training prior to administration of NARCAN.
2. Naloxone should be stored at no higher than 77 Degrees and should not be left in vehicles overnight. Each Agency should decide on how each team will store the Naloxone at their agency.
3. When an outreach team decides to administer the Naloxone they are to Assess if the person has actually overdosed. Assessment as an overdose can include the following:
	1. The person cannot stay awake, stand, or speak for themselves
	2. The person does not respond to painful stimuli
	3. The person’s lips are blue, and they have pinpoint pupils
	4. The person’s breathing is extremely slow
	5. The person has a very weak pulse
4. If the person meets the criteria above, the Outreach Worker should proceed as though this is an overdose situation
5. The Outreach worker should assess the Scene – gather information from anyone who may know the person, check for safety at the scene, clear other individuals expect Outreach Workers from the scene, etc.
6. The Outreach Team should call 911 and request for first responders to assist
7. The Outreach worker should ensure their own safety by – Removing Hazardous materials, syringes, using gloves, using a barrier for rescue breathing, etc.
8. The members of the Outreach Team should identify which team member will perform rescue breathing, and which team member will administer Naloxone Medication. Throughout the process, an Outreach Worker should be trying to keep the scene safe and calm, keep track of time, etc.
9. The Outreach Team is to stay with the individual until police or an ambulance arrives
10. The Outreach Team should notify the Outreach Coordinating Entity or OCE and their team supervisor of the administration of Naloxone after the individual is in the care of medical staff
11. A Significant Incident Report needs to be submitted to along with an email to the OCE Director within 24 hours.
12. In addition, a Record of Naloxone Use form needs to be filled out by the team. The team should contact **[local contact]** to turn in the form and to receive an additional naloxone kit.

Please Note: Administration of Naloxone is covered under the Good Samaritan Act.  |