

Attachment A: Commitment Letter
(Your Company's Letterhead)

DATE

RE: CSH Federal TA Sub-recipient Application

Dear Ms. Peragallo:

[Your company name] is interested in becoming a CSH sub-recipient for opportunities with the Department of Health and Human Services (HHS)'s Health Resources and Services Administration (HRSA) funded technical/technical assistance work over the next year.

[Provide a brief synopsis of your company's relevant project work, experience and expertise, and years of relevant experience in community development technical assistance.]

[Your company name] hereby certifies that it is not identified in the federal System for Award Management as an entity excluded from receiving federal contracts, subcontracts, or federal financial and non-financial assistance and benefits and that it is not otherwise debarred, suspended, or been declared ineligible to receive federal contracts.

Any agreement arising from this solicitation will be funded by CSH with funds made available to CSH from the U.S. Department of Health Resources and Services Administration, award number 5 U30CS26935-05-00, CFDA # 93.129, which is subject to the terms and conditions of the Notice of Award issued by HRSA to CSH, dated May 23, 2018 ([found here](#)), the terms of the most current HHS Grants Policy Statement published by the U.S. Department of Health and Human Services Office of the Assistant Secretary for Resources and Technology Office of Grants at its official website: <https://www.hhs.gov/grants/grants/grants-policies-regulations/index.html>, 45 CFR Part 75, and 2 CFR Part 200.

Selected applicant must be registered on www.sam.gov and cannot have existing, pending or expired debarments that precludes applicant from doing business with the United States government and cannot have convictions for, nor have any pending indictments for, fraud or a criminal offense in connection with a public contract, subcontract, award, or sub-award.

[Your company name] understands that CSH will evaluate applications utilizing the following criteria:

- Relevant project work
- Experience and expertise
- Years of relevant experience
- Rate reasonableness
- If past CSH sub-recipient, compliance with CSH sub-recipient requirements

Questions regarding finances should be directed to [contact person's name, email address and phone number]. Questions regarding project work, expertise, experience, and references should be addressed to [contact person's name, email address and phone number].

Sincerely,

Name:

Title: