

A comprehensive project development and capacity building initiative for supportive & affordable housing providers in Los Angeles City & County

What is the Supportive Housing Institute?

The Supportive Housing Institute is an interactive, guided project planning forum for project managers, service providers, and property management staff that is designed to ensure successful funding applications and high-quality supportive housing production and implementation.

Participation in the Institute improves the project planning and development process by building strong teams and providing technical guidance to reduce the time it takes to obtain funding while ensuring strong outcomes for people who need supportive housing. Graduates of the Institute will receive CSH's Pre-Development Quality Certification, an endorsement that demonstrates to funders that a team's proposed project meets [CSH's Dimensions of Quality](#) and that the project team has begun a partnership with CSH for continued technical assistance toward full project Certification.

Who should participate?

The Institute is designed for teams comprised of a housing developer/owner, a service provider, and a property manager that are committed to taking a project from concept to completion. Developers must have previous experience developing and/or operating affordable or supportive housing. The average team size is four to six members. To be eligible for the Institute, team members must attend all required training sessions offered (see calendar below). (If you need assistance assembling a project team, please contact CSH in advance of submitting an application.)

What are the benefits of participation?

Upon completion, Institute teams will have:

- A detailed, individualized supportive housing project plan and budget that can be used to apply for funding from key local and state sources.
- Coaching in how to apply for acquisition, pre-development, and permanent financing.
- A high-quality supportive services plan for the project's identified target population.
- Operating policies and procedures for effective service and property management coordination.
- New or improved skills to operate quality supportive housing.
- A strong, effective development, property management and service team that knows how to leverage the strengths of each team member.
- A powerful network of peers, funders, and experts to assist in project development.
- CSH's Pre-Development Quality Certification!

When and where will the Institutes take place?

Each Institute is made up of four, two-day sessions over a ten month period. Three Institutes will launch in 2018. Teams should choose the institute that aligns with their pre-development and funding application timeline. All three Institutes will take place at the LA 84 Foundation, 2141 West Adams Blvd, Los Angeles, CA 90018. If you need help deciding which institute to apply for, please contact CSH in advance of applying.

Institute One
March 14 & 15
May 8 & 9
July 17 & 18
Sept. 18 & 19
Dec. 4

Institute Two
April 17 & 18
June 19 & 20
August 14 & 15
Oct. 23 & 24
Dec. 4

Institute Three
Sept. 20 & 21
Nov. 13 & 14
2019 dates TBA

How do teams apply?

To apply, please submit a [Supportive Housing Institute Application](#) by the date that corresponds to the institute you are seeking to attend. The participation fee is \$500 per selected team. Application deadlines are as follows: Institute 1-Friday, February 23; Institute 2-Friday, March 23; Institute 3-Friday, August 17.

Supportive Housing Institute Overview by Session

Local & National Context for Ending Homelessness and Quality Tenant Centered PSH

Federal and local initiatives will be defined and guidance will be provided in applying for LA City and LA County funding. Participants will gain an understanding of high quality tenant centered supportive housing as it relates to services and architectural design within the context of development project planning stages.

Supportive Housing Roles & Project Goals

Participants will explore the varied team roles in supportive housing. Teams will determine project outcomes and learn how to engage the housing first concept throughout all aspects of operations. This module will include a site visit to a local quality supportive housing project.

Partnerships & Coordination for quality Supportive Housing

This session will examine the roles of property management and service provider staff and explore how to practice effective coordination, including eviction prevention strategies. Teams will be guided through supportive housing quality standards self-assessments.

Designing Your Services

Teams will create service plans with guidance on delivering supportive services in the age of the Coordinated Entry System. Teams will learn to serve high acuity individuals with Intensive Case Management services, harm reduction, and motivational interviewing. Available federal, state and local healthcare resources will be explored as service funding streams. Teams will examine tenant engagement strategies within a voluntary services model.

Budgeting for Success

This session aims to equip teams with a working knowledge of supportive housing budgeting. Key principles of designing operations budgets with an understanding of budget impacts characteristic of supportive housing will be addressed. Guidance on operating subsidy programs will be provided.

Budgeting for Success—Part Two

Teams will learn how to create project specific supportive housing budgets: capital, services, and operating budgeting considerations will be detailed in addition to long-term project funding sustainability. Participants will learn about identifying and working with supportive housing funders.

Leasing Up and Community Partnerships

Partnering with key organizations is critical to lease up. Sessions will help teams understand LA's Coordinated Entry System and the Department of Mental Health's flexible housing subsidy pool and how they relate to partners and project schedules. Teams will explore fair housing as it relates to supportive housing. Participants will gain an understanding of how to partner for meaningful community outreach.

The First Year

Teams will cover first year challenges as they relate to managing project assets and learn best practices in operations, service provision, property management, managing and training staff. Additional topics will include continued community engagement, building tenant leadership and implementing tenant centered supportive housing.

Finale

Teams will present their projects to a panel of funders for feedback.



To learn more about the Los Angeles 2018 Supportive Housing Institute, please join us for an introductory webinar on Thursday, February 15, 2018 at 11 am PT. [Register for the webinar here!](#)

Or contact Saba Mwine at CSH, 213-623-4342 x19 or saba.mwine@cs.org