



JOB ANNOUNCEMENT

Paid Housing Finance Intern New York, NY

Organization: For over 25 years, CSH has been a game-changer for the most vulnerable people in our country:

- ✓ Helping communities create 200,000 homes for individuals and families who did not have one;
- ✓ Bringing hope to thousands who thought they would live on the streets or reside in institutions forever;
- ✓ Ensuring not only a stable home for each, but access to the services that brought healthcare, recovery and training to their doorsteps;
- ✓ Changing the trajectory of lives away from poverty and despair, and toward independence and economic sufficiency.

The Position:

CSH's Housing Finance Internship is an opportunity to gain experience in the supportive housing field through research, analysis and writing. The internship will focus on two research projects focused on state housing finance policies and supportive housing financing sources.

CSH is seeking a candidate to work a minimum of 14 hours per week for between 10-12 weeks in the New York office, located at 61 Broadway, Suite 2300, New York, NY. This internship will occur during the months of September-December 2017.

Responsibilities:

Under the supervision of the Director of State Policy, the intern will support two projects with goals and deliverables to be accomplished within the internship period. The intern will have the opportunity to develop an understanding of affordable housing finance policies and gain experience developing a national report. Tasks will include:

- Research state housing finance policies, while identifying innovation and assessing change in incentives for creating quality supportive housing; and assist in drafting narrative analysis;
- Collect and organize data and assist in the analysis of bond financing for supportive housing;
- Assist in soliciting feedback internally and from key external partners, incorporating edits throughout drafting process of the national report;
- Work collaboratively with the Director and the Communications team to prepare and distribute media alerts, blogs, and other social media on the reports and related state policy priorities.

Qualifications:

The successful candidate will be adaptable, entrepreneurial, collaborative, innovative, flexible, and a problem solver. Her/his work will be driven by strategic thinking and executed with creativity and efficiency. She/he will demonstrate patience and a commitment to treating others with respect.

Candidates for this internship must meet the following qualifications:

- Current candidacy for Master's degree in Public Administration or Policy, Real Estate, Urban Planning, or other relevant program
- Professional or academic experience in affordable housing finance
- Demonstrate ability to work independently and meet deadlines
- Excellent analytical, communication, organizational, and time management skills

- Ability to effectively interface with all levels of personnel and management
- Demonstrate good judgment and attention to detail
- Proficiency in MS Word, Excel, and PowerPoint

To Apply:

Interested in joining our team as a leader in the national supportive housing movement? Please apply via the link below:

<https://csh.csod.com/ats/careersite/jobdetails.aspx?site=1&c=csh&id=47>

CSH is proud that it always has been and always will be an Equal Opportunity Employer.