



CSH Supportive Housing Quality Awards in California Call for Award Nominations

All award nominations must be received no later than August 20, 2012 in order to determine and contact potential winners. Thank you for your participation in nominating high quality supportive housing!

Award Categories

Quality in Design

Projects in this category will be reviewed for excellence in exterior and interior design. Examples of exterior design features that will be considered include, but are not limited to, blending with the surrounding community, lighting, energy efficiency, and landscaping. Some interior elements for consideration will include, but are not limited to, units are inviting and accessible; provide tenants privacy and independence; and foster a sense of well-being. Interior elements of common spaces and offices for consideration include easy access and space that fosters interaction as well as independence. Durability of materials used in the interior and exterior of the project will also be considered.

Quality in Operations and Management & Service Delivery

Projects in this category will be reviewed for excellence in operations and management and supportive services. Qualities to be considered include:

Operations and Management

Activities support the mission and goals of the housing and foster tenants' housing stability and independence, and appropriate asset management strategies which sustain the physical and financial viability of the housing asset; and

Services

The design and delivery of supportive services facilitate access to a comprehensive array of services, are tenant- driven and individualized, effectively address tenants' needs, and foster tenants' housing stability and independence.

Experiential Discovery

Every project is a new experience and each project has its "a-ha moment" when something new is learned. It may be in the pre-development phase with community outreach; in the design or construction stages; in the leasing and occupancy phase. What was the "a-ha moment" and what was learned that will carry over to your work on future projects?

INSTRUCTIONS:

1. Review this document for award descriptions, submission guidelines, and deadlines. Each nomination form will be carefully reviewed by the Awards Jury.
2. Be sure to include a detailed description of the nomination, addressing the criteria listed in the Submission Guidelines. This form is a typeable PDF form that can be saved, e-mailed and printed by Adobe Reader users.
3. For the *Quality in Design Award* and the *Quality in Operations and Management & Service Delivery Award* please reference the CSH Seven Dimensions of Quality for Supportive Housing at <http://www.csh.org/dimensionsofquality>. For the *Experiential Discovery Award*, describe the "a-ha moment" that occurred for the developer, property management, or service provider.
4. All award nominations must be received no later than August 20, 2012.

CSH SUPPORTIVE HOUSING QUALITY AWARDS IN CALIFORNIA

SUBMISSIONS DUE: AUGUST 20, 2012

Completed award submissions should be sent to maria.barahona@csh.org.

NOTE: Applicants who are submitting to be considered in the design category will also be required to submit high resolution photographs. After we have received your initial pdf application, you will be contacted with information on how to upload your photographs.



And the award goes to...

INSTRUCTIONS FOR COMPLETING THIS APPLICATION

The CSH California Supportive Housing Quality Awards is a project-based award competition open to all supportive housing developments in California that have been operational for at least six months by August 20, 2012. The competition is an opportunity for CSH to identify and promote best practices in supportive housing development and operations.

AWARDS TIMELINE

Nominations Due
August 20

Finalists Notified
Week of September 10

Notification of Award Winners
Week of October 8

Awards Event
November 14
6:00 pm - 9:00 pm

The Oakland Marriott City Center
1001 Broadway
Oakland, CA 94607

Questions?
E-mail: maria.barahona@csh.org
Phone: (213) 623-4342 ext. 11

ELIGIBILITY REQUIREMENTS

Eligible projects include supportive housing projects whereby:

Supportive housing is managed through effective partnership between project owner and/or sponsor, the property management agent and the supportive services providers.

The housing is available to and intended for a person who is, or a family whose head of household is, homeless or at risk of homelessness, and has multiple barriers to housing stability and employment, which might include mental illness, chemical dependency, and/or other disabling or chronic health conditions.

Services are voluntary, such that tenants may choose whether or not to participate in services without impacting their eligibility to remain in the housing.

The tenant household ideally pays no more than 30% of household income toward rent and utilities, and never pays more than 50% of income toward such housing expenses.

Supportive services are provided on-site, in tenants' homes, and/or in locations that are easily accessible to tenants by a short walk or by public transportation.

Each tenant household has a lease granting the same rights as those granted to other lease-holders in the community, including the right to determine whether to participate in supportive services or not, with no limits on length of tenancy, as long as the terms and conditions of the lease or agreement are met.

AWARD DESCRIPTIONS

The CSH Seven Dimensions of Quality for Supportive Housing provides a common framework for the supportive housing industry and allows developers, property managers, service providers, and funders to assess the quality of supportive housing units and to make sound investments in quality supportive housing. These awards recognize high quality supportive housing using the CSH Seven Dimensions of Quality as the basis for the *Quality in Design Award* and the *Quality in Operations and Management & Service Delivery Award*. CSH encourages submitters to refer to the Indicators of Quality when describing the reason for the nomination, link will be available on awards web page.

AWARD CATEGORIES

DESCRIPTION

Quality in Design

Projects in this category will be reviewed for excellence in exterior and interior design. Some design features that will be considered include: blending with the surrounding community, lighting, energy efficiency, landscaping, units providing tenant privacy and independence, easy access to common space and offices, and durability of materials used.

The design, construction, appearance, physical integrity, and maintenance of the housing units provide an environment that is attractive, sustainable, functional, appropriate for the surrounding community, and conducive to tenants' stability.

Key factors include:

- Home-like Appearance
- Independent Living Environment
- Safety and Security Features
- Functional Services Spaces
- Adequate Common Spaces
- Durable Materials
- Timely Maintenance
- Regular Inspections
- Housing Quality Standards

Quality in Operations and Management & Service Delivery

Projects in this category will be reviewed for excellence in operations and management & supportive services. Qualities to be considered include:

1) Operations and Management: Activities support the mission and goals of the housing and foster tenants' housing stability and independence, and appropriate asset management strategies sustain the physical and financial viability of the housing asset.

2) Services: The design and delivery of supportive services facilitate access to a comprehensive array of services, are tenant-driven, effectively address tenants' needs, and foster tenants' housing stability and independence.

Property management and supportive services work in collaboration to ensure that supportive services and housing operations are mission-driven and tenant-driven, are guided by clear policies and procedures, and support tenants' housing stability.

- Clear Policies and Procedures
- Mission-Driven Operations
- Eviction Prevention
- Communication with Tenants
- Safety and Security
- Financial Management
- Fair Housing Compliance
- Collaborative Relationship between Property Management and Supportive Services
- Comprehensive Services
- Tenant-Driven Services Philosophy
- Housing Stability Focus
- Effective Engagement Strategies
- Staffing and Supervision
- Service Partners and Linkages
- Cultural Competency
- Collaborative Relationship with Property Management

Experiential Discovery

Every project is a new experience and each project has its "a-ha moment." There is always something new that is learned. It may be in the pre-development phase with community outreach; in the design or construction stages; in the leasing and occupancy phase. What is the "a-ha moment" where something was learned that will carry over to your work on future projects?

Describe the type of experiential discovery or "a-ha moment" that occurred for the developer, the service provider or property manager during the process of creating the housing project.

Note: At the time of a site visit, jurors may ask to see supporting documentation, such as Operations Manual, MOUs, Project Policies and Procedures Guides. Please list all documents that you could make available to jurors should they request to see them.

PROJECT CATEGORY

Select the category for which you are submitting your project.

Quality in Design Award

Quality in Operations & Management
and Service Delivery Award

Experiential
Discovery Award

PROJECT NAME

PROJECT LOCATION

Identify the project's street address, city, and county.

SUBMITTER

Provide information for the individual submitting this nomination.

Name:

Title:

Organization or Company:

Address:

City:

State:

Zip:

Phone:

Fax:

E-mail:

PROJECT DESCRIPTION

Who is the Project Developer?

Who is the Property Management Company?

Who is the primary Supportive Service provider?

Total number of units:

Total number of permanent supportive housing units:

Total number of income-targeted, rent-restricted, affordable units:

Provide the number of units per unit type (i.e., studio, one-bedroom, etc.):

Provide the average square footage per unit type (i.e., studio, one-bedroom, etc.):

Provide the number of units set aside for each maximum tenant income level (i.e., x units at 30% of area median income, etc.):

List any rental subsidies associated with the project and whether they are available to the affordable and/or supportive housing units:

What are the total development costs for the project?

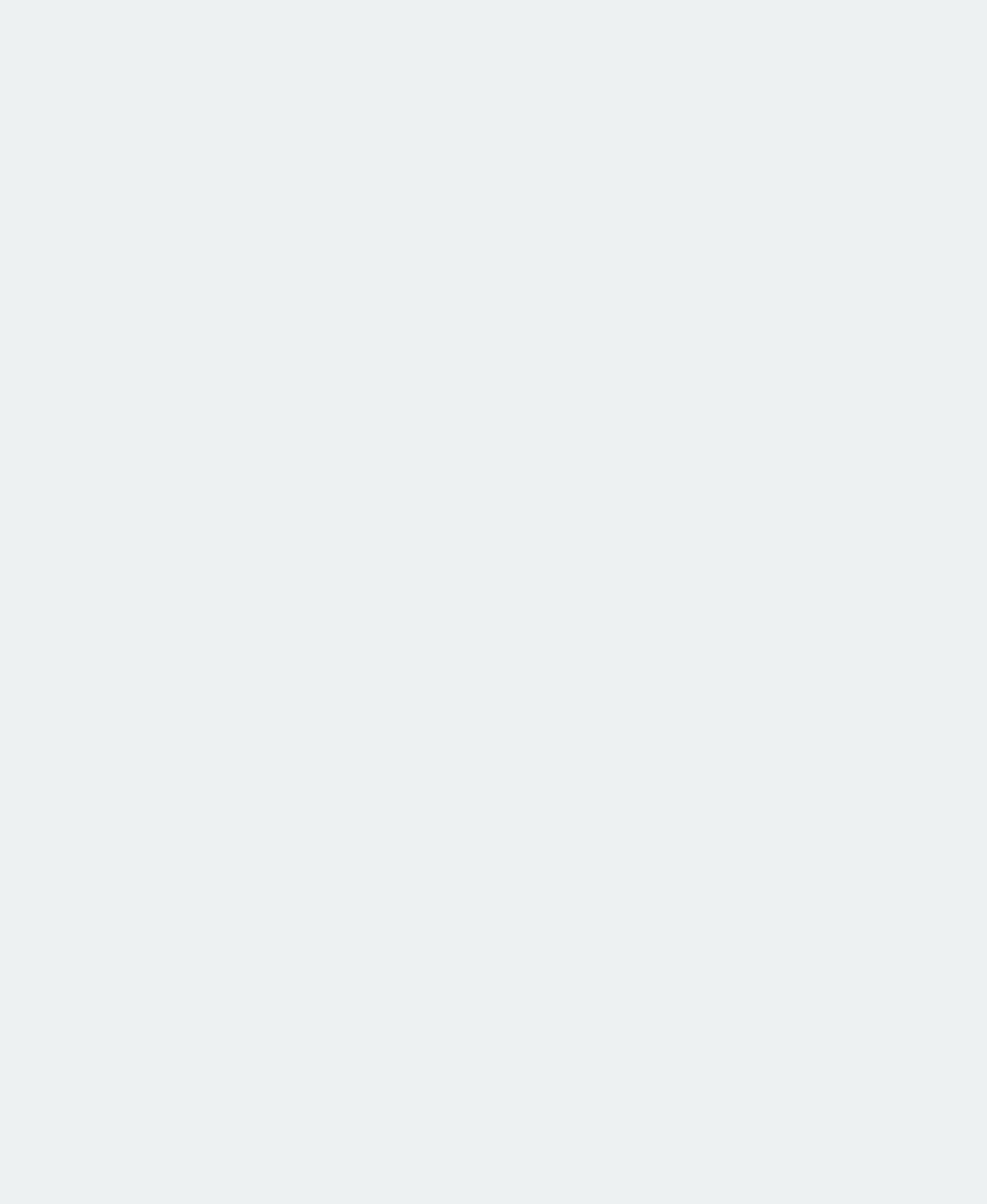
What are the sources of funding for the project?

PROJECT DESCRIPTION

Why does the project nominated deserve the award?

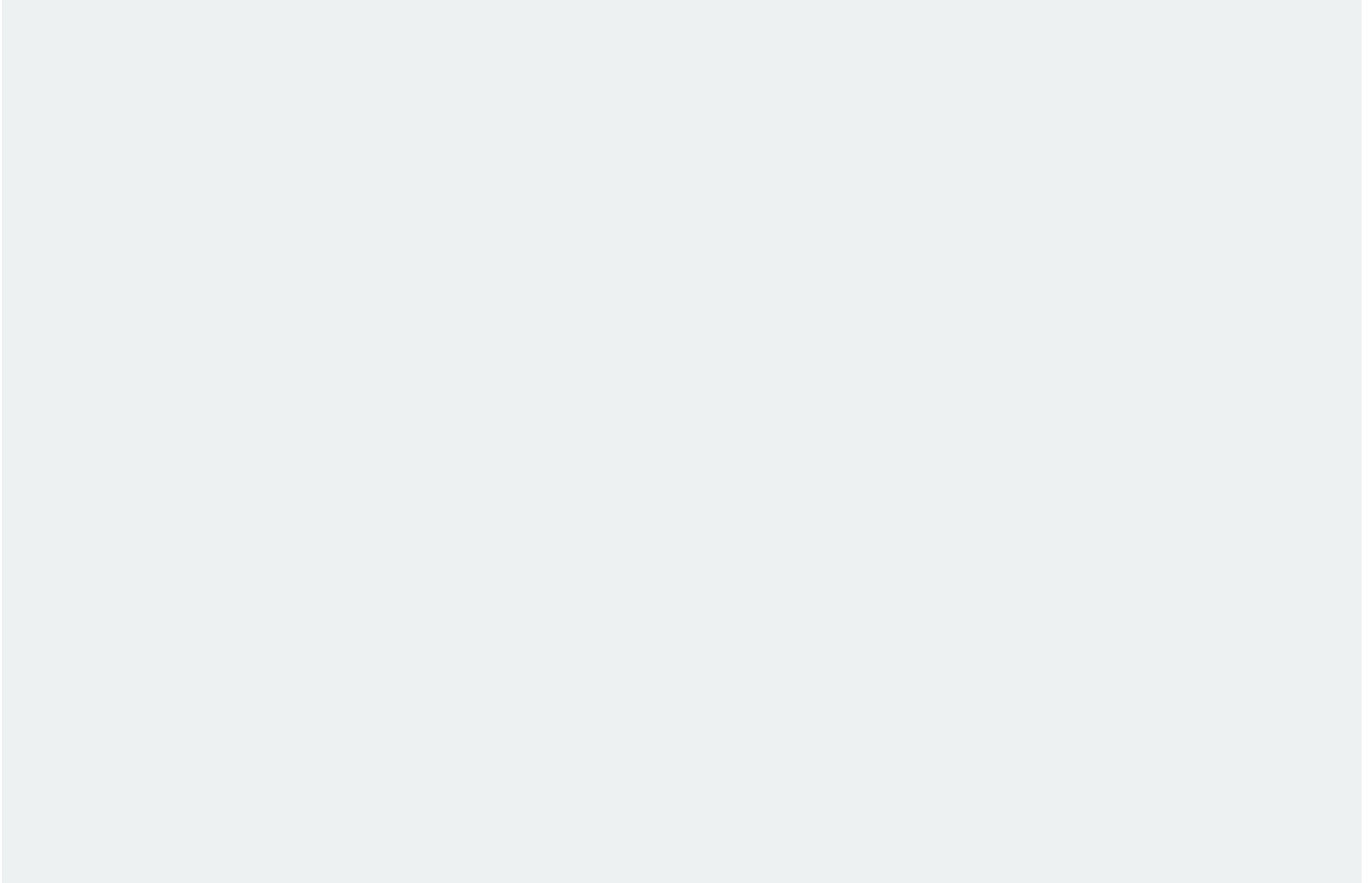
(Two Pages Maximum. Please refer to the instructions and be specific in your nomination.)

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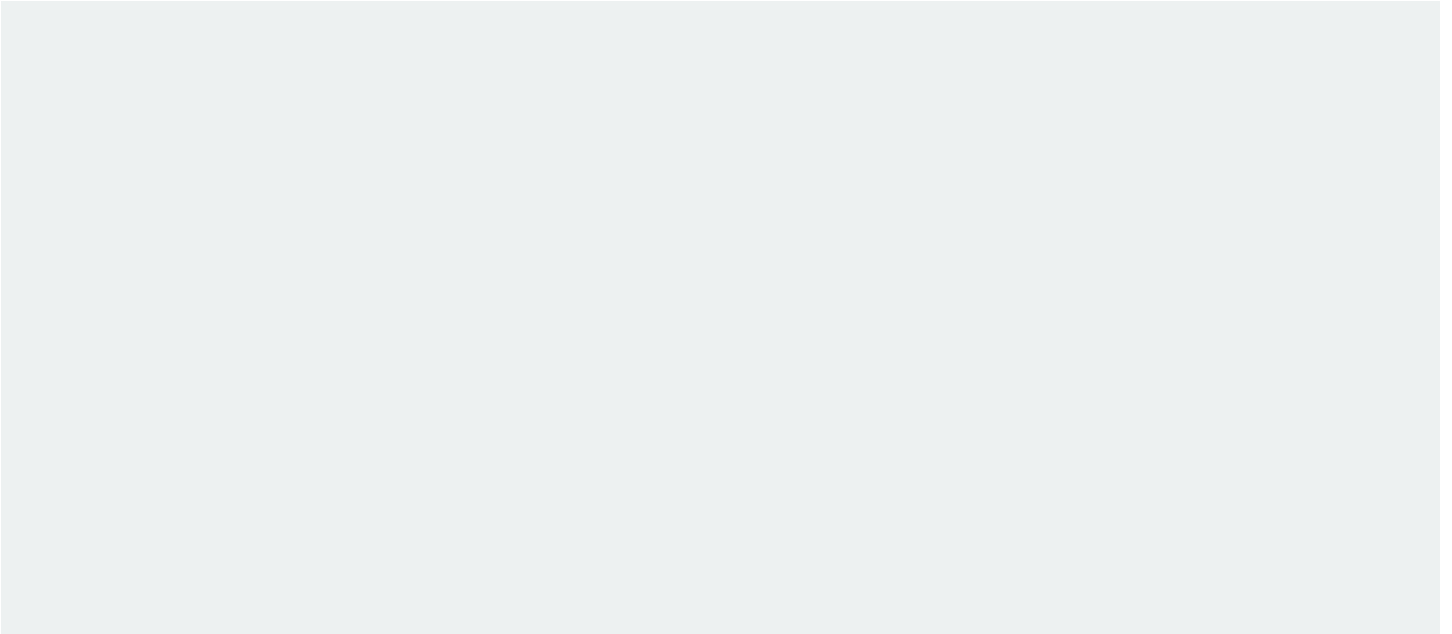


TENANT POPULATION

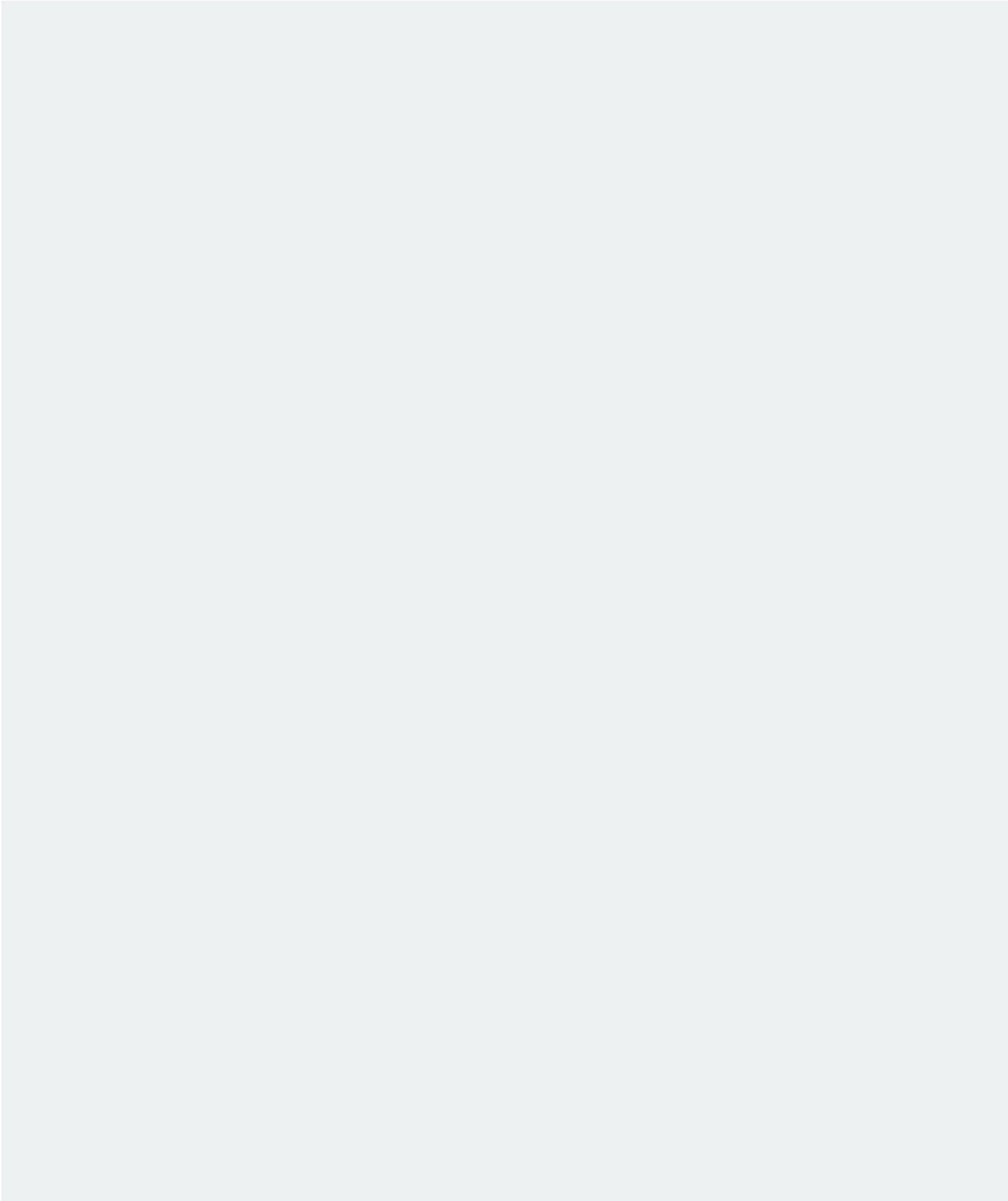
Describe the population that the project is housing and serving.



Describe the supportive services being provided.



ADDITIONAL INFORMATION (One page maximum.)



Thank you for your participation. We look forward to receiving your entry.