JOB ANNOUNCEMENT

Senior Accountant / Controller
Finance Department

The Organization:
For over 25 years, CSH has been a game-changer for the most vulnerable people in our country:

- ✓ Helping communities create 200,000 homes for individuals and families who did not have one;
- ✓ Bringing hope to thousands who thought they would live on the streets or reside in institutions forever;
- ✓ Ensuring not only a stable home for each, but access to the services that brought healthcare, recovery and training to their doorsteps;

Working for CSH:
If you have a desire to make a difference for people and families we have a place for you. Not only has CSH proven supportive housing works and does change the lives of individuals facing acute disabilities, complex medical and mental conditions, substance use disorders and economic barriers, we have done so while creating a family of nationally recognized experts who stay committed to our organization and mission throughout their careers. We attract talented professionals, offer competitive salaries with benefits, generous family leave and PTO, and fully embrace the philosophy that a sustainable work-life balance is desirable and achievable. With the aim of attracting good people who possess the confidence and drive to get the job done, CSH is now accepting applications for a Sr. Accountant / Controller in our Finance Team. The Finance Team is an integral part of CSH focusing on efficiency, accuracy and transparency of business support services. This position will be based in New York, New York.

The Position
Reporting to the Chief Financial Officer, the Sr. Accountant / Controller will be responsible for accurate and timely financial and accounting functions for the organization and for CSH's fifteen affiliated LLCs. He/she will oversee CSH's audits; ensure internal controls in accordance with GAAP; and manage all accounting related activities including accounts payable and receivable, general ledger, payroll, relationship management with banks and other vendors, and supervision of CSH's accounting team.

CSH is a collaborative organization and in this role you will work closely with the CFO and CSH's leaders in an environment that supports continuous learning and improvement while ensuring adherence to appropriate accounting practices and reporting mechanisms.

Responsibilities Include:

- Manage all accounts, ledgers, and reporting systems ensuring compliance with appropriate GAAP standards and regulatory requirements as well as the requirements of private contributions, loans and government contracts.
- Maintain internal control safeguards for the receipt of revenue, costs and both team and organizational budgets and actual expenditures.
- Implement consistent accounting policies, practices and procedures across all programs.
- Prepare periodic financial statements and analysis for internal and external audiences.
- Lead and coordinate all audit activities, all tax reporting, and compliance with financials rules and regulations.
- Provide leadership and direction over accounting functions and staff.
- Develop successful financial strategies and make recommendations to the CFO and senior management regarding financial and accounting systems.
- Work on continuous improvement of all finance and accounting systems (including general accounting, payroll, accounts payable and receivable; and grant and contract administration) and ensure the organization maintains state of the art systems, policies and procedures as they related to accounting practice.
- In conjunction with the CFO, establish financial and operating benchmarks, program monitoring and reporting standards.
- Participate in a wide variety of special projects and compile a variety of special reports.
- Coach, mentor and supervise direct reports, building on strengths and supporting development and training as needed.

Qualifications
All CSH staff share a common competency framework. These guide our approach and in turn, help us create value. CSH staff are adaptable, entrepreneurial, creative, flexible, and problem solvers. We are strategic thinkers with a sense of humor, persistence, and a commitment to treating others with respect.

Specific skills and experience include:

- Bachelor's degree in accounting required, CPA preferred.
- 10+ years of prior experience at Controller / Sr. Accountant level role at not-for-profit. Equivalent experience may substitute for education.
- Passion for the CSH mission and possession of the leadership and management skills necessary to advance and realize CSH's vision and further enhance the organization's reputation in communities that it serves.
- Previous experience with and comprehensive knowledge of fund accounting principles and practice.
- An ability to work with internal colleagues and partners with a focus on problem solving in a positive and customer service focused approach.
- An ability to communicate clearly and simply, and the ability to think strategically.
- Successful supervision of professional staff, hands on management style.
- Ability to take initiative and pursue goals with minimal supervision.
- The finance team is located in New York but he/she must be comfortable working with virtual stakeholders as most of the work with programmatic leaders and internal stakeholders occurs via telephone and email.
- Proficiency in using Microsoft Office Suite including Word, Excel, Power Point and Outlook.
- Sound business ethics, high level of integrity and ability to preserve sensitive and confidential data.

Interested in joining our team as a leader in the national supportive housing movement?

To Apply:

Candidates should apply by clicking on the link below. All candidates should attach their **Resume, Cover Letter and Salary Expectations as one Microsoft Word or PDF document.**

https://csh.csod.com/ats/careersite/jobdetails.aspx?site=1&c=csh&id=67

CSH is proud tht it has been and always will be an Equal Opportunity Employer