



## **JOB ANNOUNCEMENT**

### **Associate Director – Los Angeles**

#### **The Organization:**

CSH transforms how communities use housing solutions to improve the lives of the most vulnerable people. We offer capital, expertise, information and innovation that allow our partners to use supportive housing to achieve stability, strength and success for the people in most need. CSH blends over 20 years of experience and dedication with a practical and entrepreneurial spirit, making us the source for housing solutions. CSH is an industry leader with national influence and deep connections in a growing number of local communities. We are headquartered in New York City with staff stationed in more than 20 locations around the country.

#### **The Team:**

As part of CSH's Western Region, the Los Angeles Program employs a 3-pronged approach to spur the creation of supportive housing in an effort to prevent and eradicate homelessness in Los Angeles, including:

1. **Public Policy Reform:** systems change work to foster a more supportive funding and policy landscape for supportive housing creation and operation;
2. **Project-Specific Assistance:** targeted financial and technical assistance to spur new unit creation; and
3. **Capacity Building:** training and initiatives to bolster the industry's ability to create and operate high-quality supportive housing.

Since its opening in 2003, the CSH Los Angeles Program has advanced the creation of over 3,200 units of supportive housing and an equal number of affordable housing units through technical assistance, capacity building, and direct lending. The office has also shaped the supportive housing agendas of several Greater Los Angeles cities and provides assistance to various local government agencies with policy planning and implementation of supportive housing strategies.

#### **The Position:**

CSH is seeking a creative, results-driven, and team-oriented leader to advance our Strategic Plan and ambitious Los Angeles agenda. Reporting to the Director of the Los Angeles Program, the Associate Director will support the Director in overseeing the management and operations of the Los Angeles program. The ideal candidate will be a highly motivated and inspired individual who is deeply familiar with supportive housing service models for vulnerable populations, and who is also familiar with deeply affordable housing policy and able to apply this to "on the ground" practice.

#### **Responsibilities:**

- Partner with the Los Angeles Director to provide strategic vision and thought leadership to the Los Angeles Program.
- Using CSH's Strategic Plan as a guide, partner with the Director to identify, create, and seize opportunities to impact the market.
- In coordination with the Director, develop effective working relationships with key leaders of city, county, philanthropic, and community based groups that are engaged in funding and advocating for supportive housing.
- In partnership with the Director, ensure the delivery of CSH's products and services on time and within budget.
- Work collaboratively with the local, regional, and national CSH staff and consultant partners to provide responsive technical assistance, training and knowledge-sharing opportunities for supportive housing sponsors, service providers, and policy makers.
- In collaboration with the Los Angeles Director, work with our Community Investment team and local program staff to promote lending in Los Angeles.
- Assist the Los Angeles Director with the implementation phase of the city/county plan to increase public sector investment in supportive housing.
- Engaging the health, criminal justice, and child welfare systems in investing in supportive housing.
- Partnering with Los Angeles County and other key community stakeholders to integrate substance use disorder resources and services into a best practice, recovery supportive housing model.
- Coordinate training and knowledge exchange activities and improve provider access to needed technical assistance and peer learning opportunities.
- Develop and maintain contact and communication with proponents of supportive housing statewide. Cultivate and maintain high quality relationships with CSH customers such as project sponsors, developers and service providers, state and local government, advocates and provider associations.
- Represent the Los Angeles office at various external community events, such as workgroups, advisory committees, and strategy sessions.
- Assist the Director with efforts to protect and expand public and private investment in supportive housing in Los Angeles and to engage mainstream systems of care in collaborative design and funding of integrated housing and service programs.

### **Qualifications:**

All CSH staff share a common competency framework. This guides our approach and in turn, helps us create value. Successful candidates will be adaptive, entrepreneurial problem solvers with a demonstrated commitment to improving the lives of our country's most vulnerable people. Their work will be driven by strategic thinking and executed with creativity and flexibility with an ability to adapt approach, strategy, and tactics rapidly in response to changing information or program need. It is important to articulate and strategically pursue new visions and ideas for supportive housing and the role it can play in solving complex problems.

- 5+ years of professional experience, preferably in the fields of affordable housing finance, affordable housing development, policy analysis and policy reform.
- Demonstrated leadership, management skills and the high-level decision-making necessary to advance and realize CSH's vision and further enhance the organization's reputation in communities that it serves.
- Experience in systems level work in other service systems desirable such as child welfare, healthcare, Medicaid, intellectual /developmental disabilities, etc.
- Familiarity with permanent housing and services models for vulnerable populations such as: chronically homeless; veterans; re-entry populations, families, harm reduction, housing first, high-need behavioral health, and developmental disabilities.
- Must be adept at providing the inspiration and supports program staff need to deliver high quality services and maintain effective relationships with a diverse array of constituents.
- Demonstrated skills at building high quality teams and project management, including setting performance expectations and managing multiple priorities.
- Demonstrated ability to provide technical assistance and to plan, organize and administer programs and large group trainings.
- Ability to work well independently and within a multi-disciplinary team environment, manage multiple projects and priorities and work cooperatively to meet internal and external requests.
- Excellent written and interpersonal, verbal communication communications skills.
- Strong analytical, strategic thinking, advocacy, and presentation skills.
- Strong Microsoft Office application skills including Word, Excel, PowerPoint and Outlook.

### **To Apply:**

Candidates should apply by clicking on the link below. All candidates should attach their **Resume, Cover letter and Salary Expectations as one Microsoft Word or PDF document.**

<https://csh.csod.com/ats/careersite/jobdetails.aspx?site=1&c=csh&id=25>

(Please note that some internet browsers may not allow you to upload files, if this is the case please copy and paste your resume and cover letter in the text box)

**CSH is proud that it always has been and always will be an Equal Opportunity Employer.**