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CSH has developed this In-House Employment Resource Toolkit for the Ohio Department of Mental Health and Addiction Services. CSH's web-based toolkit is in its foundational stage. Although there is a wealth of information here for housing and service providers and other interested parties, additional materials and embedded links to resources will be added in the coming weeks. Please check back often for updated information/versions.

In addition to the important <u>introductory to In-House Employment</u>, which is where you should begin, the current version of the toolkit includes the following materials designed to help housing and service providers develop or enhance their inhouse hiring practices:

1. <u>Vocationalizing Supportive Housing</u>: An overview document as well as a self-assessment tool are provided to help housing and service providers review their strengths and identify opportunities to improve an employment-focused housing culture.

2. <u>Sample Program Models</u>: A review of various approaches to In House Hiring that are operating in Ohio and elsewhere. This document includes a brief overview of funding approaches, program examples, job descriptions (where applicable), and practice tips.

3. <u>Supported Employment</u>: A landing page to link to more information, free evidence-based practice toolkits, and statewide training opportunities to help implement this model.

4. <u>Mainstream Workforce Resources</u>: A PowerPoint with summary information and resource linkages exploring opportunities for housing and service providers to partner and share resources with mainstream workforce service providers. Additionally, a Practice Tip sheet for what you can do to engage your local workforce system is provided.

5. <u>Understanding the Impact of Earnings on Benefits</u>: A paper exploring the commonly held myths about combining work and public benefits as well as linkage to a wealth of resource materials and state experts to help residents navigate the complex rules and regulations through the Social Security Administration.

6. <u>A brief video</u> highlighting an employee/former tenant and a supervisor in a supportive housing setting.

7. <u>Practical Considerations</u>: A paper that reviews common barriers to employment, ethics and boundaries, supervision tips, partnership with job coaches, and recovery-related workplace challenges.

8. <u>Advocacy</u>: A PowerPoint with embedded videos and tools highlighting the opportunities for promoting tenants to become advocates.

9. <u>Peer Support Certification</u>: A landing page to connect to peer support training and certification, as well as free skill inventory and career readiness assessments.

10. <u>Tenant Outreach and Engagement</u>: A PowerPoint exploring how to identify, recruit, and support tenants as they transition to the workforce.

11. Barrier Busters: A tip sheet for common, tangible barriers to tenants entering the workforce.